

**Hooksett Sewer Commission
Meeting Minutes
October 20, 2020**

This meeting was called to order at 12:00pm. Present were Chairman Sidney Baines, Commissioner Frank Kotowski, Commissioner Richard Bairam, Superintendent Ken Conaty, Assistant Superintendent John Clark, Plant Consultant Bruce Kudrick, Gou Beloin and Kim Langlois.

Approve and sign manifest

Approve Minutes from October 6, 2020 Commissioner Richard Bairam made motion to approve the minutes from October 6, 2020. Commissioner Frank Kotowski seconded. All in favor, the motion was carried unanimously.

Read Correspondence

Financial Report: Guy came in and gave a quick overview of the sewer commission accounts. Commissioner Richard Bairam made motion to transfer \$3900.00 from the Hooksett Sewer Commission checking account to the Hooksett Sewer Commission property enhancements account. Commissioner Frank Kotowski seconded. All in favor, the motion was carried unanimously.

Scheduled Appointments: 12:15pm David Mercier from Underwood RE: **Phase III upgrades**
Dave went over the phase III capital improvements cost and proposed schedule with the sewer commission. After discussion on how to proceed, the sewer commission gave Dave permission to go ahead with the design of the next phase and they requested that Guy Beloin review the project amounts to see how it will work with the sewer commission budget. Attached to these minutes are the discussion topics that David provided at the meeting.

Superintendent's Report:

Plant: The discharge numbers at the plant are still excellent

Municibid: Superintendent Conaty was able to sell two army trailers one for \$590.00 and one for \$650.00. He also sold old HACH equipment for \$272 and the SSI Truck for \$17,433.00.

Renovations: The renovations to the plant are continuing. The stove and cabinets for the new lunchroom will be delivered Friday.

Richardson Electric: Richardson electric is down at the plant today to replace the motor starter for the Nitrite recycle pump.

RMI: RMI is continuing to do tours of the Shincci dryer

TIF Project: Arleigh Greene called regarding the land and pump station location. Superintendent Conaty directed him on whom to contact.

Solar: The Hooksett Fire Department came down to the plant to get familiar with the solar array and provide some training in case of an emergency. Plant consultant Kudrick has been in touch with multiple people in regards to possibly getting some sheep down at the solar array next spring to keep the grass down.

Main Street Pump Station: Plant consultant Kudrick was able to get in touch with someone from the Legion in regards to the easements. Danielson swapped out the pumps at the station on Saturday. They will also be paving at the sight on Thursday. The town came and did their inspection all recommended corrections have been made.

Plant Budget: Superintendent Conaty submitted the Hooksett Wastewater's budget to the commission for review and approval. As a courtesy to the town Superintendent Conaty will be attending the budget committees next meeting on Thursday October 29, 2020.

Old Business: None

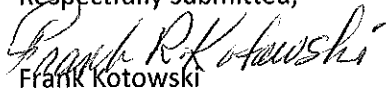
New Business: The next Sewer Commission meeting is on November 3, 2020

Non-Public Session: The Sewer Commission did not go into non-public

Public Input: None

Adjournment: Commissioner Richard Bairam made motion to adjourn at 1:48pm. Commissioner Frank Kotowski seconded. All in favor, the motion was carried unanimously.

Respectfully submitted,


Frank Kotowski

Clerk